

Minutes  
Regular Council Meeting  
3 South Main Street  
Thornville, OH  
September 28, 2020

**Council Members:**

Josh Hultgren  
Daria Carr  
Lynne Snider  
Sterling Krout  
Gina Kaetzel  
Erica O'Neill

**Other Village Officials:**

Dan Harmon, Mayor  
Traci Sturgill, Village Administrator  
Melissa Tremblay, Fiscal Officer  
Dan Williams, Chief of Police  
Stephanie Reyher, Clerk of Council

**Guests Present:** Nathaniel Johnson, Trent Howell

**Call to Order / Pledge of Allegiance:**

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on September 28, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

**Roll Call:**

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Daria Carr, Councilmember Lynne Snider, Councilmember Erica O'Neill, Councilmember Sterling Krout and Councilmember Gina Kaetzel present.

**Motion to amend the Business Agenda for Monday September 28, 2020:** Mayor Dan Harmon requested a **Motion** to amend the Business Agenda for Monday September 28, 2020 to add Resolution #20-07 to New Business. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

Josh Hultgren -aye  
Daria Carr - aye  
Gina Kaetzel - aye  
Lynne Snider - aye  
Sterling Krout - aye  
Erica O'Neill - aye  
**Motion passed 6-0**

**Motion to Approve the Amended Business Agenda for Monday September 28, 2020:** Mayor Dan Harmon requested a **Motion** to approve the Amended Business Agenda for the Regular Council Meeting on Monday September 28, 2020. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken with all members voting aye.

Lynne Snider - aye  
Josh Hultgren -aye  
Daria Carr - aye  
Gina Kaetzel - aye  
Erica O'Neill - aye  
Sterling Krout - aye  
**Motion passed 6-0**

**Motion to Approve the Minutes from the Regular Council Meeting on August 24, 2020:** Mayor Dan Harmon requested a **Motion** to approve the minutes from the Regular Council meeting on August 24, 2020. A **Motion** was made by Councilmember Erica O'Neill and was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye  
Daria Carr - aye  
Gina Kaetzel - aye  
Lynne Snider - aye  
Sterling Krout - aye

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Josh Hultgren - aye  
**Motion passed 6-0**

**Presentation of Bills:**

Mayor Dan Harmon asked for a **Motion** to pay the bills for August 2020. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Erica O'Neill - aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Lynne Snider - aye  
Sterling Krout – aye  
Josh Hultgren - aye  
**Motion passed 6-0**

**Bank Reconciliation:** Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Council President Josh Hultgren made a **Motion** to receive the bank reconciliation for August 31, 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken.

Josh Hultgren -aye  
Sterling Krout -aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Erica O'Neill  
Lynne Snider - aye  
**Motion passed 6-0**

**Fiscal Officer's Report- Fiscal Officer Melissa Tremblay** – Fiscal Officer Melissa Tremblay said she had been asked why sometimes she says that she has nothing to report. She said her reports are the ones that she sends to Council, which include the fund status, the appropriation status, revenue status, receipt register and the payment register. She doesn't report anything unless someone has questions or something specific comes up. Councilmember Daria Carr said she had a question about the adjustments for Burrs and McDonnell. On the receipt listing from March and June, there were two negative adjustments. Fiscal Officer Melissa Tremblay said that payment was for road repairs, the money we received from the company where the roads were damaged somehow, RUMA. Those negatives are when we pay a bill from that. Council approved making the repairs for those roads. She said that when we write a check out of that, that is what the negative is. Councilmember Daria Carr asked if that was the same reason, the next line down, the Thornville pool, is a negative receipt instead of adding it on the payment register. Fiscal Officer Melissa Tremblay said that would be a refund to a customer, for a pool party. Councilmember Daria Carr asked if that was the same for third page, Perry County. Fiscal Officer Melissa Tremblay said that was probably for the second half of the year taxes, paying the county to collect our taxes.

**Police Report for September 2020 – Chief Dan Williams** – Chief Dan Williams shared the Police Report for September 2020. Chief Dan Williams said that the police report was emailed out. He said that it was a fairly busy month. Under the violations cited, all were found guilty. In addition to the fines, two individuals were also sentenced to twenty hours of community service. We have a total of sixty hours due to us. He shared that he did get access to the live feed from the school on his iPad and Village phone so he is able to access the cameras in the school when needed. He also had his bus driver badge reprogrammed so he has immediate access to the school doors with the electronic locks, so he can have instant access in case of emergencies. Chief Dan Williams said that he received the order for destruction permit that he applied for when he first started for the property room, now it will be cleared out for the first time since 2001 and in line with state and federal guidelines. He also said thank you to Councilmember Erica O'Neill's husband, he helped get his computer for him with the donation money. He also helped him get it set up. Chief Dan Williams said that we have a new auxiliary officer to be sworn in tonight. His name is Robert Hoover and he comes to us from the Perry County Sheriff's office, after 15 years of supporting them, he is coming to help us out here in Thornville.

Auxiliary Officer Robert Hoover was sworn in by Mayor Dan Harmon.

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**Administrator's Report: Village Administrator Traci Sturgill** – Village Administrator Traci Sturgill said that she was contacted by Linda Savage to have a tree lighting ceremony. The Lions Club would like to be in charge of it this year. They are thinking they may have it at the Masonic Lodge. They want to have hot chocolate, music and light the tree. Linda asked for our decorations from downstairs, so Traci did get them out for the Lions Club to use. We do not have to give permission since it will not be on Village property. Village Administrator Traci Sturgill said she did make Linda aware to speak with the Health Department on the Covid orders that may be in effect then. Trent Howell is on the call tonight to talk about his project before Council votes.

**Public Hearing:**

Mayor Dan Harmon opened the Public Hearing for Resolution #20-10 at 7:14 PM.

- RESOLUTION #20-10 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE A PERSONAL SERVICES CONTRACT FOR LEGAL SERVICES WITH ISAAC WILES BURKHOLDER AND TEEFOR, LLC  
2<sup>nd</sup> Reading

Mayor Dan Harmon closed the Public Hearing for Resolution #20-10 at 7:15 PM.

**Mayor's Report for August 2020:** Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for August 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for August 2020. With no discussion held, a **Motion** was made by Councilmember Gina Kaetzel to receive the Monthly Water Report to the Perry County Commissioners for August 2020 and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Erica O'Neill - aye  
Josh Hultgren -aye  
Daria Carr – aye  
Gina Kaetzel – aye  
Lynne Snider- aye  
Sterling Krout - aye  
**Motion passed 6-0**

➤ **Monthly Water Report to Council for August 2020:**

Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for August 2020. With no discussion held, Council President Josh Hultgren made a **Motion** to receive the Water Report to Council for August 2020 and was seconded by Councilmember Sterling Krout. A roll call vote was taken with all members voting aye.

Josh Hultgren -aye  
Sterling Krout - aye  
Daria Carr – aye  
Erica O'Neill - aye  
Gina Kaetzel – aye  
Lynne Snider - aye  
**Motion passed 6-0**

**Mayor's Court Report for August 2020:** Mayor Dan Harmon asked for a **Motion** to receive the Mayor's Court Report for August 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Sterling Krout -aye  
Josh Hultgren – aye

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Erica O'Neill - aye  
Gina Kaetzel -aye  
Daria Carr - aye  
**Motion passed 6-0**

**Committee Reports for September 2020:**

- **Parks and Rec - Committee Chair Lynne Snider** - Talked about the pool upgrades with the filtration system. TYRA is taking bathing cages down.
- **Personnel - Committee Chair Josh Hultgren:** Discussed evaluations and Ordinance #20-13 for the pay raises in January.
- **Public Facilities & Safety- Committee Chair Josh Hultgren:** We are waiting on the details of the water contract. Discussed the possibility of purchasing the land the water wells are located on for the price of \$10,500/acre, but decided not to purchase the land at this time. We also discussed the Howell waterline. Talked about Halloween and the date for Trick or Treat.
- **Finance Committee - Committee Chair Daria Carr** - We set special finance meetings to go over the appropriations for 2021. We had two meetings that were very successful and will present to Council at the next Council meeting
- **Ad Hoc Committee – Committee Chair Sterling Krout** – Did not meet.

**Unfinished Business:**

- **ORDINANCE #20-10 AN ORDINANCE TO AMEND ORDINANCE #19-16 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY.**  
3<sup>rd</sup> Reading

Mayor Dan Harmon asked for a **Motion** to pass Ordinance #20-10. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Daria Carr – aye  
Erica O'Neill – aye  
Lynne Snider – aye  
Sterling Krout – aye  
Gina Kaetzel – aye  
Josh Hultgren – aye  
**Motion passed 6-0**

- **ORDINANCE #20-11 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY.**  
3<sup>rd</sup> Reading

Mayor Dan Harmon asked for a **Motion** to pass Ordinance #20-11. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Lynne Snider – aye  
Daria Carr – aye  
Erica O'Neill – aye  
Sterling Krout – aye  
Gina Kaetzel – aye  
Josh Hultgren – aye  
**Motion passed 6-0**



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- RESOLUTION #20-10 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO EXECUTE A PERSONAL SERVICES CONTRACT FOR LEGAL SERVICES WITH ISAAC WILES BURKHOLDER AND TEETOR, LLC  
2<sup>nd</sup> Reading

- Pool Filtration system upgrade – Village Administrator Traci Sturgill said that since the last meeting we had an emergency with the water wells and we have a well head project that needs to get done as soon as possible. We had tried to get grants and loans through OPWC, it's costing us more money to keep applying with them than we feel we should spend when talking with the Finance Committee. We appropriated \$135,000 for that project for 2021, we used the carryover money and added to the appropriations for next year. Village Administrator Traci Sturgill said that she had talked with Fiscal Officer Melissa Tremblay today and they had discussed some places to pull money from for the pool filtration system. We have \$27,000 in the pool fund between personnel, benefits, operating and repairs. There is \$41,000 in the Shelley fund and \$10,000 in Parks and Rec. That would leave the Letherman and Firehouse. We would rather not deplete the general fund by using the Firehouse money. Councilmember Daria Carr said that she feels without a very specific okay from the Solicitor, we should not use the Letherman fund. Village Administrator Traci Sturgill said that she had talked to Doug from Buckeye Aquatics and he said that we are highly likely not in code with the pit. Council President Josh Hultgren said his hesitation is taking from the Letherman fund without doing everything else we can first, like fund raising. He said he feels we should do everything we can first then tighten the gap of what we would need to take from Letherman. Village Administrator Traci Sturgill said that she had posted online to put together an ad hoc committee for fundraising for the pool and she had shared it a couple of times but had no interest. Councilmember Sterling Krout said that he had two community members interested but he feels we need to know a total of how much money we are trying to raise before we start a fundraiser. Councilmember Lynne Snider asked Councilmember Sterling Krout if he would be willing to take on the fundraising. He replied yes, as long as we can lock down how much we will need to raise. Council President Josh Hultgren asked if the repairs needed to be done for the next season. Councilmember Lynne Snider said she believes it does need to be done now because the pool doesn't have much time left as it is. Mayor Dan Harmon said he believes we need to prioritize the safety issues. Councilmember Erica O'Neill said she thinks we should have all of the funding in place before the project is started. Travis said that this project could take 3 to 4 months depending on the weather. Even if it is started in January or February, there is a chance it will not be done by May to open for the season. Councilmember Erica O'Neill said she feels that we cannot raise that much money in that short of time. Councilmember Lynne Snider said that the Letherman fund has been there for forty years. She feels it is not doing any good for us just sitting in the bank. Council President Josh Hultgren said he feels as though that money is off limits, but it shouldn't be. Councilmember Erica O'Neill said that the pool is good for the community and the kids. Councilmember Lynne Snider agreed and said the pool is the only thing we have to offer the community and kids. Mayor Dan Harmon said that we need to find a way to fund the safety measures. He feels that if we do fundraising, there are a lot of other things that need done at the pool we could use that fundraising for. The core safety issues need to be knocked out with our funds. Village Administrator Traci Sturgill said that we could set our first fundraising goal at \$42,000 which is how much it would cost to do the concrete work. Mayor Dan Harmon said that the behind the scenes issues at the pool would be hard to fundraise because the results are not seen, but something like concrete work would be better because people can see the results of the money raised.

Councilmember Lynne Snider made a **Motion** to use \$41,000 from the Shelly Donation, \$23,500 from the pool fund, \$10,000 from parks and recreation and \$60,500 from the Letherman fund to pay for the pool filtration system upgrades. The **Motion** was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Lynne Snider – aye  
Erica O'Neill – aye  
Josh Hultgren – aye  
Gina Kaetzel – aye  
Daria Carr – nay  
Sterling Krout – aye  
**Motion passed 5-1**

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- Trent Howell – discuss waterline – Citizen Trent Howell discussed with Council his issues with the waterline to be installed at his property and asked for assistance with paying for the excavator and installation.
- Waterline reimbursement vote – Howell Property: A Motion was not made for a vote.

**New Business:**

- RESOLUTION #20-01 A RESOLUTION AUTHORIZING PERRY COUNTY ENGINEER KEN CANNON TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY  
1<sup>st</sup> Reading

Councilmember Gina Kaetzel made a **Motion** to suspend the rules for Resolution #20-01 and declare as an emergency. The **Motion** was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.

Gina Kaetzel – aye  
Daria Carr – aye  
Lynne Snider -aye  
Sterling Krout – aye  
Erica O'Neill – aye  
Josh Hultgren -aye  
**Motion passed 6-0**

Councilmember Gina Kaetzel made a **Motion** to adopt Resolution #20-01 and pass as an emergency. The **Motion** was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.

Gina Kaetzel – aye  
Daria Carr – aye  
Lynne Snider -aye  
Sterling Krout – aye  
Erica O'Neill – aye  
Josh Hultgren -aye  
**Motion passed 6-0**

- RESOLUTION #20-07 A RESOLUTION TO ACCEPT THE BID OF AND EXECUTE A CONTRACT WITH, WASTE AWAY SYSTEMS FOR THE WEEKLY CURBSIDE COLLECTION AND DISPOSAL OF RESIDENTIAL TRASH, REFUSE AND YARD WASTE WITHIN THE VILLAGE OF THORNVILLE AND DECLARING AN EMERGENCY  
1<sup>st</sup> Reading
- ORDINANCE 20-13 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE REPEALING ALL PRIOR SALARY ORDINANCES, AND DECLARING AN EMERGENCY  
1<sup>st</sup> Reading

**Council Comments:**

Gina Kaetzel – Would like to thank Trent Howell, she said she wished we could help him and everyone else in the community but we needed to do our due diligence and follow the rules.

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Daria Carr- She appreciates Travis and all village employees, and is very much in tune with the Community and how the pool benefits them but suggests if you have not taken a look at that Letherman file, to do that.

Lynne Snider - update on food truck festival. Village Administrator Traci Sturgill said we have 13 food trucks scheduled so far and the boy scouts will be there selling their popcorn.

Sterling Krout - none  
Josh Hultgren - none  
Erica O'Neill - none

Citizens Comments: Trent Howell thanked everyone on Council for their time and consideration.

Announcements:

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Councilmember Erica O'Neill. A roll call vote was taken with all members voting aye.

Josh Hultgren - aye  
Erica O'Neill - aye  
Lynne Snider - aye  
Sterling Krout - aye  
Daria Carr - aye  
Gina Kaetzel - aye  
**Motion passed 6-0**

Meeting concluded at 8:01 p.m.

  
Mayor Dan Harmon

  
Stephanie Reyner, Council Clerk